

TO: Members of the Stafford County Community Policy and Management Team

FROM: Donna Krauss
Assistant to the County Administrator
For Human Services

DATE: January 23, 2013

RE: Minutes from the November 18, 2013 meeting
Notice of the January 27, 2014 meeting

Enclosed please find the minutes from our last CPMT meeting. If there are any questions, changes, or comments, please call me at 658-4622.

Our next meeting is scheduled for January 27, 2014 at 2:00 p.m. in the ABC Conference Room.

Thank you.

**County of Stafford Community Policy and Management Team
ABC Conference Room- Stafford County Government Center
Minutes November 18, 2013- 2:00 pm**

Call to order- The meeting of the Stafford CPMT was called to order at 2:00 pm.

- Present were Mr. Bill Tignor (parent representative), Ms. Jean Johnson (Health Department), Mr. Ronald Branscome (RACSB-Chairman), Mr. Bob Thomas (Stafford County Board of Supervisors), Ms. Sue Clark (Stafford County Public Schools), Mr. Vincent Butaitis (Department of Juvenile Justice)
 - Others: Ms. Donna Krauss (Assistant to the County Administrator for Human Services), Mr. Anthony Romanello (County Administrator and CSA Fiscal Agent)
 - Absent: Mr. Michael Muse (Stafford DSS), Ms. Debe Fults (disAbility Resource Center)
1. Approval of the Minutes- The minutes to the October 21, 2013 CPMT meeting were reviewed and approved by the CPMT members. A motion was made, seconded, and approved. 6 yes 0 no vote
 2. Public Comment – No requests for public comment
 3. Closed Meeting- The Chairman called for a motion to convene in closed meeting pursuant to Virginia Code §2.2-3711 A (15) to discuss medical records excluded from 2.2-3711 pursuant to subdivision of 1 of 2.2-3705.5. A motion was made to convene in closed session, motion seconded and approved.
 - 1A- request for funding of a residential placement.
 - 2B- co-payment appeal

Certification of Closed Meeting, a call for certification from all members that, to the best of their knowledge, the CPMT discussed only matters lawfully exempted from statutory open meeting requirements; and only public business matters identified in the motion to convene the closed meeting.

Roll call vote 6 ayes

4. Action on funding requests-
 - 1A- CPMT approved placement- 6 yes 0 no vote
 - 2B-CPMT approved amended recommendation- 6 yes 0 no vote
5. CSA Program financial report/ Ms. Donna Krauss
6. Supplemental Foster Care Expenditures and Notification of Payments-
 - Mr. Michael Muse presented the expenditures and payment notifications for October 2013. A motion was made to approve the expenditures and notification of payments, seconded, and approved. 6 yes 0 no vote
7. CPMT old business-
 - Ms. Donna Krauss provided the Team with an update on the legislative action.
8. CPMT new business-
 - The Team was asked to provide recommendations for expiring appointments on the CPMT. The Team recommended that Mr. Bill Tignor be reappointed as the parent representative. A motion was made, seconded, and approved. 6 yes 0 no vote
 - Human Services Office staff was asked to contact Ms. Debe Fults to determine interest in reappointment.

9. Other business-

- No other business

10. Adjournment- As there was no other business the Team agreed to meet on December 16, 2013.

Ms. Donna S. Krauss
Assistant to the County Administrator
For Human Services

Date

Mr. Michael Muse
Secretary

Date